

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, NOVEMBER 4, 2013

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:05 P.M. with President Wilbur Wolf, Jr, presiding. Seven (7) directors present: Wilbur Wolf, Jr, President; William Swanson, Vice-President; Robert Lee Barrick, Secretary; David Gutshall, Treasurer; John McCrea; Kingsley Blasco; and William Piper.

Absent: Richard Roush and Richard Norris

*Others in attendance: Richard W. Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum & Instruction; Richard Kerr, Business Manager; Rick Gilliam, Director of Buildings, Grounds, and Transportation; and Carol Kuntz, Board Minutes. Curtis Garland, The Valley Times-Star;

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. APPROVAL OF THE OCTOBER 21, 2013 REGULAR BOARD MEETING MINUTES, AND THE OCTOBER 21, 2013 COMMITTEE OF THE WHOLE MEETING MINUTES.

Motion by Blasco, seconded by Swanson for approval of the October 21, 2013 Committee of the Whole of the Board Meeting Minutes; and the October 21, 2013 Regular Board Meeting Minutes as outlined above. Roll call vote: Voting Yes: Wolf, Piper, Swanson, Barrick, Gutshall, McCrea and Blasco. Motion carried unanimously. 7 – 0

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IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Sam Tigyer & Daulton Hershey presented a student report. [Student report is attached.](#)

V. PAYMENT OF BILLS 2013-2014

General Fund	\$	650,089.39	
Student Activities	\$	23,193.87	
Total	\$	673,283.26	

Motion by Gutshall, seconded by Blasco for approval of General Fund, and Student Activity/Miscellaneous Fund payments of bills for 2013-2014 as outlined above. Roll call vote: Voting Yes: Wolf, McCrea, Piper, Gutshall, Barrick, Swanson and Blasco. Motion carried unanimously. 7 – 0

VI. READING OF CORRESPONDENCE

Mr. Richard W. Fry, Superintendent of Schools received correspondence from Pennsylvania Department of Agriculture, Bureau of Food Distribution, Michelle Troutman, Administrative Officer, regarding Big Spring School District's review of Schedule of Expenditures of Federal Awards (SEFA). The review indicated the district's SEFA was acceptable. The correspondence is included with the agenda.

VII. RECOGNITION OF VISITORS

Michael Polash, Michelle Morgan, Cassidy Wallace, Justin Bruhn, Allison Peters, April Messenger, Rev. William Beck, Daulton Hershey, Sam Tigyer, and Curtis Garland.

VIII. PUBLIC COMMENT PERIOD

Rev. William Beck, 108 Lawrence Lane Carlisle, PA addressed the members of the Board of School Directors and offered a pray of encouragement for the Board members and community.

IX. STRUCTURED PUBLIC COMMENT PERIOD

X. OLD BUSINESS

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XI. NEW BUSINESS

A) PERSONNEL CONCERNS

(ACTION ITEM)

- 1) **Mrs. Ingrid Siwy**, Classroom Aide has submitted her resignation as a classroom aide in the Multiple Disabilities Support (MDS) room at Oak Flat Elementary School.

The administration recommends that the Board of School Directors approve Ms. Siwy's resignation as a MDS classroom aide at Oak Flat Elementary School, retroactive to October 29, 2013.

(ACTION ITEM)

- 2) **Per Diem Substitute Teachers**

Lucy Bender - Elementary Education

Catherine Madden - Elementary Education

The administration recommends that the Board of School Directors approve the additions listed to the 2013-2014 per diem substitute teacher list.

(ACTION ITEM)

- 3) **Approval of Additional 2013-2014 Mentor Teacher**

Mentor

Leah Richwine
Elementary Reading Teacher at
Newville Elementary

Inductee

Bonnie Hockley
Reading Support Teacher at
Mt. Rock Elementary

The administration recommends that the Board of School Directors approve the additional 2013-2014 mentor teacher as presented.

(ACTION ITEM)

- 4) **2013-2014 Additional Bus Driver for Deitch Busing**

Laura Brietich

The administration recommends that the Board of School Directors acknowledge the addition of Laura Brletich as a bus driver for the 2013-2014 school year, pending all required paperwork.

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A) PERSONNEL CONCERNS (. . .continued)

(ACTION ITEM)

5) Child Rearing Leave of Absence

Mrs. Megan Frantz, Oak Flat Learning Support Teacher is requesting child-rearing leave of absence via section 3.07 of the current Collective Bargaining Agreement from approximately April 1, 2014 through the end of the 2013-2014 school year. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Frantz's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately April 1, 2014 through the end of the 2013-2014 school year.

6) Induction Coordinator Recommendation

Ms. Deborah Whitmoyer

The administration recommends that the Board of School Directors approve Ms. Deborah Whitmoyer to serve as the Induction Coordinator for the 2013-2014 school year.

VOTE ON XI., NEW BUSINESS, A-1 – A-6, PERSONNEL CONCERNS

Motion by Blasco, seconded by Swanson to combine and approve Items A-1 through A-6 as outlined and recommended above. Roll call vote: Voting Yes: Wolf, McCrea, Piper, Gutshall, Barrick, Swanson and Blasco. Motion carried unanimously 7 - 0

B) Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Chelsea Jackson	\$1,233.00
Karen Ward	<u>\$1,155.00</u>
Total	\$2,388.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

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XI. NEW BUSINESS (. . . .continued)

Motion by Blasco, seconded by Swanson to approve the recommendation as outlined above.
Roll call vote: Voting Yes: Wolf, McCrea, Piper, Barrick, Gutshall, Swanson, and Blasco.
Motion carried unanimously. 7 – 0

(ACTION ITEM)

C) **Data Dashboard Purchase**

Over the course of the last few years, data tracking has become much more of a time intensive task given the increased number of assessment data points that have either become mandatory by the state or that the District has elected to utilize to better meet the needs of our students. While the task is time intensive, the value of analyzing data to meet the needs of students is unquestionable. The administration has been reviewing systems the past few months that provide data dashboards and have found that iDashboards will meet the District needs the best with their product, support and prices. The majority of the cost will be paid with Accountability Block Grant funds.

The administration recommends that the Board of School Directors approve the purchase and implementation of iDashboard which will be paid with Accountability Block Grant funds.

Motion by Swanson , seconded by Blasco to approve the recommended as outlined above.
Roll call vote: Voting Yes: Wolf, McCrea, Piper, Barrick, Gutshall, Swanson, and Blasco.
Motion carried unanimously. 7 – 0

(INFORMATION ITEM)

D) **Proposed Trip to Bavaria and Berlin Region**

Ms. Lauren Hetrick and Ms. Mallory Farrands are requesting permission to lead a trip to Bavaria and Berlin region, June 2015. The trip is open to students who are enrolled in the 2014-2015 school year.

A tentative itinerary regarding the trip is included with the agenda. A more detailed itinerary will be submitted to the Board of School Directors at the November 18, 2013 Board meeting.

Mr. Fry informed the Board that two teachers will take information to the student body about this trip. The student per student is roughly \$4200.

XII. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

XIII. COMMITTEE REPORTS

A. District Improvement Committee – Mr. Norris/Mr. McCrea

No meeting was conducted and no report was offered.

B. Athletic Committee – Mr. Swanson

No meeting was conducted and no report was offered.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted. A Big Spring student made the presentation and did an outstanding job. Thank you to Mr. Justin Bruhn for being here tonight.

D. Buildings and Property Committee – Mr. Barrick

No meeting was conducted and no report was offered.

E. Finance Committee – Mr. Blasco, Mr. Piper, Mr. Swanson and Mr. Gutshall

No meeting was conducted and no report was offered.

F. South Central Trust – Mr. Blasco

No meeting was conducted and no report was offered.

G. Capital Area Intermediate Unit – Mr. Wolf

No meeting was conducted and no report was offered.

H. Tax Collection Committee (TCC) – Mr. Wolf

No meeting was conducted and no report was offered.

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XVI. SUPERINTENDENT'S REPORT

1. **Veteran's Day activities.** [Schedule attached.](#) Mt Rock will be holding an assembly on November 8th. Oak Flat will have an assembly with a slide show to honor the Veterans. Oak Flat will also be making cards for the Veterans. Newville will have Veterans lunch for staff and students. Middle School is having a breakfast for Veterans. High School will have a service at the Flagpole.
2. **Update Law Office of Johnson and Duffy.** Information has been transferred to Mike Cassidy, attorney. Attorney Cassidy is in the midst of reviewing and will be providing an update to myself, the Superintendent of Carlisle, and the Superintendent of South Middleton. I will bring information back to the Board and share his views with you in the next month.
3. **Safe Routes to Schools.** We have another meeting next week. Paving and sidewalk work will begin in early spring. They are hoping for a May completion date.

Mr. McCrea questioned what are the fee arrangements with Mr. Cassidy.

Mr. Fry replied that Mr. Cassidy's fee is \$180 per hour for lead attorneys and \$150 per hour for associate attorneys. The three districts will share that initial fee.

Mr. McCrea asked if the petitions for Frankford and Plainfield are filed.

Mr. Fry informed the Board the petitions are complete. They have not been filed yet. We hope to have them filed by the end of the week. Plainfield is done and may be filed ahead of the Frankford petition. They will be filed separate.

XVII. BUSINESS FROM THE FLOOR

Mr. Wolf informed the Board there will be a Veteran's Day program on November 11th at the Fountain.

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

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XIX. ADJOURNMENT

Motion by Blasco, seconded by Swanson to adjourn the meeting and to executive session to discuss a personnel issue. Roll call vote: Voting Yes: Wolf, McCrea, Piper, Barrick, Gutshall, Swanson, and Blasco. Motion carried unanimously. 7 - 0.

The meeting was adjourned at 8:23 P.M.

Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, November 18, 2013